



April 17, 2025

Florida Institute of Technology
School of Behavior Analysis
150 W. University Blvd.
Melbourne, FL 32901

Dear Dr. Harvey,

On behalf of the Association for Behavior Analysis International (ABAI) Accreditation Board, I am pleased to inform you that the Board has granted **full accreditation through December 31, 2029**, to the B.A. in Applied Behavior Analysis program in School of Behavior Analysis at Florida Institute of Technology.

Accreditation is granted to a program that meets the required standards, as represented by a level of operational integrity, financial sustainability, and effectiveness that offers a measure of confidence compatible with the length of the grant awarded. A five-year grant of accreditation is awarded to programs that meet the standards and for which the board has no substantive concerns about their ability to meet standards during the accreditation period. The program's accreditation status is granted based on a calendar year with expiration occurring at the end of the year.

The accreditation process is specifically designed to convey information about a training program's comprehensiveness, rigor, quality, and transparency. Its purpose is to promote quality control and continuous improvement. The board extends its sincere appreciation to you and your colleagues for your success in helping to preserve the integrity of training in behavior analysis.

The site visitors and board members agreed that the program is situated within a supportive department and provides opportunities for students to gain skills that lead to successful careers in behavior analysis.

Upon reviewing the additional information provided on February 12, 2025, the board agreed that the program provided adequate information on its plan to address their initial concerns. As such, the board requests a progress report by **April 1, 2026**, on the following component standards:

- 9-112: Updates on the approval of the proposed course (BEH 400 Experiential Learning)
- 2-107: Samples of the practicum agreements



- 8-100: Information on website updates that accurately reflect program requirements

Per the *ABAI Accreditation Handbook*, Title VII, Section 7-1-101 Progress Reports states:

A program may be required to submit a report on its progress in correcting any areas of concern identified by the ABAI Accreditation Board in the accreditation decision letter. The program reports on its continuous improvement efforts, including any new initiatives since the most recent site visit, and its efforts toward improvement based on ongoing self-assessment. The ABAI Accreditation Board may take any of the actions described in Title III if its analysis of a progress report indicates that a program is no longer in compliance with one or more accreditation requirements.

Additionally, during their review, the board noted areas where the initial self-study application lacked sufficient detail and clarity necessary for a comprehensive evaluation. While the program has received an accreditation decision at this time, the board would like to emphasize the importance of submitting a complete and accurate self-study in future cycles. A thorough and well-documented application is essential to facilitate a timely and effective review process. The board encourages the program to use the feedback provided during this review to strengthen future submissions and ensure full alignment with accreditation standards when applying for reaccreditation.

The board appreciates the collegial nature of your collaboration throughout the accreditation progress. During this grant of accreditation, the program is required to pay an annual sustaining fee as described in Title VII Section 7-1-104 of the *Accreditation Handbook*, and to remain in compliance with the board's policies and procedures. I would like to call special attention to three important policies related to public disclosure (Standard 8). Your program is required to:

1. share the program's accreditation status and display the board's bachelor's-level accreditation seal on the program's website. See the board's *Policy on Public Disclosure of Accreditation Status*. The copy of the current version of the seal is included in the email.
2. display student outcomes on your website, as required by Title IX, Chapter 3 of the *Accreditation Handbook*. After the first year of accreditation, programs will receive an annual aggregate report inclusive of student outcomes data, which will be posted to the ABAI website. At that time, programs may post a prominent link to the aggregate report to satisfy the reporting requirements.
3. submit an annual report and annual sustaining fee, normally due April 1 of each year, as described in Title VII of the *Accreditation Handbook*, using the form posted at



<https://forms.gle/hjStiMjAu2FduRp79>. Your next annual report and sustaining fee are due April 1, 2026.

The aforementioned policies can be found via the “Documents” tab at <https://accreditation.abainternational.org>. Additionally, you may find our current fee schedule at <https://accreditation.abainternational.org/apply/fee-schedule.aspx>. As program coordinator, you should familiarize yourself with the information in these sections of the Board’s website.

If your program applies for re-accreditation, please note it is the responsibility of the program to submit the self-study with the appropriate fees by April 1 of the last year of the current grant of accreditation. If your program wishes to apply for re-accreditation, the self-study, supporting documents, and application fee will be due April 1, 2029, with a site visit occurring prior to September 30, 2029. I will reach out to you the year prior to your final year of accreditation to notify you of this process.

Additionally, if your program assigns a new program coordinator during this period, please notify me immediately so I can update our records. If you have any questions, please do not hesitate to contact me – I am available to help. I will be glad to discuss the Board’s requirements with you and, if you would like, we can include Dr. Ben Witts, the Board Coordinator, in the discussion.

Important Dates:

- **Progress Report Due:** April 1, 2026
- **Annual Reports and Annual Sustaining Fees Due:** April 1, 2026, April 1, 2027, April 1, 2028
- **Updated Self-Study, Application Fees, and Annual Report Due:** April 1, 2029
 - **Note:** if your program would like to have a spring site visit, please submit the self-study by February 15.
 - **Note:** The annual report is due in 2029, however, ABAI does not charge a sustaining fee the year a program is applying for re-accreditation.
- **Site Visit for Re-accreditation Due:** Between January 1, 2029, through September 30, 2029

We look forward to the continued developments and improvements of the program.

Sincerely,

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Alyssa McElroy, Ph.D., BCBA, LBA-MI
Director of Education
Association for Behavior Analysis International
ABAIaccreditation@ABAInternational.org

cc: Ben Witts, Ph.D., IBA, BCBA-D
ABAI Accreditation Board Coordinator