



July 22, 2022

The Chicago School of Professional Psychology, Online
325 N. Wells St.
Chicago, IL 60654

Dear Dr. Susan Flynn,

On behalf of the Association for Behavior Analysis International (ABAI) Accreditation Board, I am pleased to inform you that the Board has granted **accreditation through December 31, 2024**, to the Master of Science in Applied Behavior Analysis Online Program in the Chicago School of Professional Psychology.

The accreditation process is specifically designed to convey information about a training program's comprehensiveness, rigor, quality, and transparency. Its purpose is to promote quality control and continuous improvement. The Board extends its sincere appreciation to you and your colleagues for your success in helping to preserve the integrity of training in behavior analysis.

The site visitors raised question about standard area 6 regarding the faculty and supervisor workload, standard area 8 regarding the publicly accessible information on the website, and standard area 3 regarding the program's evaluation of some outcome measures. The Board requested additional information to further examine the faculty and their workload, student projects and manuals, and the pass-rate data. The program satisfactorily responded to those items.

The Board appreciates the collegial nature of your response to the site visit report and request for additional information. The Board was satisfied with the program's response and acknowledges the structure, demographic, and type of program arrangements offered to students. In general, the program's faculty and leadership continue to demonstrate transparency and a dedication to continuous quality improvements.

The Board expects the program to carefully monitor the following areas to aid in continuous quality improvements:

1. Theses and Applied Project Equivalents: ensure students carry out the projects, in vivo, with the updated manuals.
2. Faculty and Supervisor Workload: ensure the program continues to monitor and support the faculty and supervisors with their varying workload and student engagements.



3. Pass-Rate Data: monitor pass-rate performance in accordance with the program's June 2022 notification to the Board.

During this grant of accreditation, the program is required to pay an annual sustaining fee as described in Title VII Section 7-1-104 of the *Accreditation Handbook*, and to remain in compliance with the Board's policies and procedures. I would like to call special attention to three important policies related to public disclosure. Your program is required to:

1. share the program's accreditation status and display the Board's masters-level accreditation seal on the program's web site. (See the Board's *Policy on Public Disclosure of Accreditation Status*.) I will email you a copy of the current version of the seal.
2. display on your website a prominent link to the aggregate report of the program's student outcomes that is posted on the Board's website (when available in 2023). The link to your program-specific page, which will eventually include a published aggregate report is:
<https://accreditation.abainternational.org/apply/accredited-programs/the-chicago-school-of-professional-psychology.aspx>. (See Title IX, Chapter 3 of the *Accreditation Handbook*.)
3. submit an annual report as described in Title VII of the *Accreditation Handbook*, using ABAI's electronic form (a link will be sent to you prior to the submission deadline). The questions and requirements are available at
https://accreditation.abainternational.org/media/116272/abai_accreditation_board_accredited_program_annual_report_form_2021.pdf.

The aforementioned policies can be found via the "Documents" tab at <https://accreditation.abainternational.org>.) As program administrator, you should familiarize yourself with the materials in this section of the Board's web site.

I will send you an invoice for the sustaining fee to be paid during the first quarter of each year, and I will send you a reminder about the annual report which normally is due on April 1 of each year.

If your program assigns a new Program Administrator during the current grant of accreditation, please notify me immediately so I can update our records.



If you choose to apply for reaccreditation, you must submit a new self-study before April 1, 2024, using ABAI's online application system and corresponding materials available via the "Documents" tab at <https://accreditation.abainternational.org>.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jenna Mrljak".

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Jenna Mrljak, Ph.D., BCBA
Director of Education
Association for Behavior Analysis International
ABAIaccreditation@ABAIInternational.org

cc: Michael Perone, Ph.D., ABAI Accreditation Board Coordinator